

SEAHAMPTON RURAL FIRE BRIGADE MEETING MINUTES

Meeting Type:	General	Date:	16.09.2012
Location:	station	Time Opened:	1411
	Chairperson:	Sam Berry	
Minutes I	Reference Number:	0055	

	Members In Attendance	
Mathew Stewart	Amie Stewart	Alistair Harding
Carl Hudson	Michelle Hudson	Jennifer Asquith
Sonia Wright	Ben Wright	Grahame Ward
Warren Mackaway	Sam Berry	

Apologies							
С	Col Dennis			ennis	nis Chris Smith		
Jo	John Davis			Jay Beattie		Sherrell McGaffin	
Math	Mathew Weigner		Nathan Hudson		Mark Hocking		
Motion: That the Apologies be Accepted.							
Moved:	Matt Stewart		Seconded:	Warren Mackaw	ay	Carried?	Yes

Minutes From Previous Meeting					
Motion: That the minutes of the previous meeting be accepted as true & correct.					
Moved:	Grahame Ward	Seconded:	Warren Mackaway	Carried?	Yes

Business Arising From Previous Minutes				
Discussion & Details Of Any Motions,	Vote	Task	Due	
Including Mover & Seconder	Carried?	Assigned To	Date	
Mower purchased for \$150.00, and Blower for \$50.00 (
electric)				
GPS has not yet been purchased for cat 7.				
List of names to be removed from brigade register was				
now been given to fire control				

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Chairperson	Signature	Date	

		Correspo	ndence In			
NPBS state	ments				rning changes to	
				Gift Recipie		
	ergency services fund- s			for endorse	ment as a Deduc	tible Gift
	Gift Recipient applicants. Dick Smith with a donation		Recipient.			
		<u> </u>				
		Correspon	dence Ou	ıt		
Email sent t	o Dick Smith					
		hat the Corres				
Moved:	Warren Mackaway	Seconded:	Grahame V	Vard	Carried?	Yes
	Business	S Arising Fr	om Corre	spondenc	e	
	Discussion & Details Of			Vote	Task	Due
	Including Mover & S	<u>Seconder</u>		Carried?	Assigned To	Date
NIL						
	_					
	_		s Report			
Summary:	Quiet month, 13 calls, r	responded to 8	of them, 88	% in 7 mins	or less. 42 man l	nours.
	Discussion & Details Of	Any Motions		Vote	Task	Due
	Including Mover & S			Carried?	Assigned To	Date
					_	
Mayadı		hat the Captai Seconded:			Corried	Voo
Moved:	Matthew Stewart	Seconded:	Grahame V	vard	Carried?	Yes
		President	t's Report			
Summary:	Nil					
	Discussion & Details Of Including Mover & S			Vote Carried?	Task Assigned To	Due Date
	including Mover & C	<u>Jeconder</u>		Carrieu:	Assigned 10	Date
	Motion: Th	nat the Preside	nt's Report l	e accepted.		
Moved:		Seconded:			Carried?	
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Champerso	n	Signature		Dä	llC	

Treasurer's Report						
Summary:						
	Account: \$15224.09, P	etty Cash: \$35	5.65			
	Discussion & Details Of	Any Motions,		Vote	Task	Due
	Including Mover & S	Seconder		Carried?	Assigned To	Date
During the last month the main station computer died. As this is an essential part of the office the Executive Committee determined that a new one be purchased ASAP. We got a very good deal at Harvey Norman (staff price) through Warren's son. Total of \$960.00. Alistair Harding moved that the brigade ratify the decision to purchase the computer. Seconded Warren Mackaway.			Yes			
Motion: That the Treasurer's Report be accepted & bills as listed be paid.						
Moved:	Grahame Ward	Seconded:	Matthew St	ewart	Carried?	Yes

General Business				
Discussion & Details Of Any Motions,	Vote	Task	Due	
Including Mover & Seconder	Carried?	Assigned To	Date	
James Lang's letter of intent was returned due to wrong				
address. James and all other names supplied to Fire Control				
were removed from the brigade register.				
Warren Mackaway moved that the brigade accept John	Yes			
Davies as an ordinary member. Seconded Alistair Harding				
Alistair Harding moved that we spend up to \$650 to install air	Yes			
conditioner in office. Seconded Warren Mackaway				
Ben and Sonia Wright's paperwork has gone through.				
Welcome to the brigade.				
Matthew Stewart advised that he was going to see if updated		Matt Stewart		
MSDS had been issued. There is one in each truck but there				
should be one for the station as well.				
Brief discussion about Injury Reporting Forms. Alistair		Matt Stewart		
Harding thinks the forms were recently changed. Matthew				
Stewart will check and report back.				
Sonia Wright asked about the brigade doing a visit to West				
Wallsend preschool. Alistair Harding advised that we would				
need to do an activity proposal, which has to be forwarded to				
FRNSW as it's in their area. Need plenty of lead time for the				
paperwork to go through the process.				
Alistair Harding spoke about FIRS reports and provided some				
tips on filling them out correctly.				
Alistair Harding spoke of a call he received from Mal Bland,				
Captain of Cameron Park, regarding a member our brigade				
talking about Alistair and Mal in a derogatory way. Alistair has				
asked for all members to remember it's not ok to rundown				
other brigades or members. We need to be professional in				
our dealings with other members and brigades.				

our dealings with other members and b	origades.		
			Page 3 of 4
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Forms have been completed to set up the RFS online		
Deductible Gift Recipient accounts. Discussion of what this		
involves.		
Annual subsidy from fire control \$700.00		
Truck inspections discussions on how the trucks went and		
what was needed to be changed or done.		
Sam Berry talked about the TEAMER notification system, as	Yes	
used in Sutherland Shire. Can be set up to send by email or		
text instead of calling around, you get 200 free texts per		
month, can buy additional texts if needed. Sam Berry moved		
that we try TEAMER until December 31, 2012. Seconded		
Alistair Harding		
Sam Berry discussed using tablets in the trucks, for	Yes	
navigation and storing documents such as plans, procedures,		
and so on. After discussion of potential costs there was		
consensus that we seek donations of the tablets rather than		
purchase them. Sam Berry moved that we seek donations		
from major shops such as a Harvey Norman and Bing Lee,		
for donation of 2 tablets or store credit. Seconded Alistair		
Harding		
Warren Mackaway moved that the brigade create a trial	Yes	
position of Donations Officer and nominated Mark Hocking for		[
the role. There were no other nominations from the floor.		
Seconded by Sam Berry		

Meeting closed @14.56 hours

		Page 4 of 4		
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